APA Style Guide

This APA style guide is intended to be a quick reference to the most common types of citations used in research papers. If an example of a citation is **not** given, please consult the *Publication Manual of the American Psychological Association* (6th ed.). A copy of the handbook is available at the Access Services Desk. If you have any questions, contact your instructor or one of the Reference Librarians.

General Principles

The editorial styles, rules or guidelines set forth by individual professors take precedence over guidelines in the *Publication Manual*. In instances where the *Publication Manual* is silent, such as when citing the Bible or other religious writings, use the *Chicago Manual of Style* (University of Chicago Press, 2003). Leave margins of at least 1 in. on all sides of every page.

The most apparent major change from the 5th ed. to the 6th ed. is the inclusion of Digital Object Identifier (DOI) which is used to identify online items. If no DOI is provided use the format: Retrieved from: http:// www.xxxxxxx

Capitalization

Within the body of your paper, capitalize the major words in titles of books and articles. Conjunctions, articles, and short prepositions are not considered major words; however, capitalize all words of four letters or more. Capitalize all verbs, nouns, adjectives, adverbs, and pronouns. When a capitalized word is a hyphenated compound, capitalize both words. Also, capitalize the first word after a colon or a dash in a title.

In her book, *History of Pathology*
According to the article, "Ultrasonic Vocalizations Are Elicited From Rat Pups"
"Memory in Hearing-Impaired Children: Implications for Vocabulary Development"

However, in the reference list, only capitalize the first word, the first word after a colon or dash, and proper nouns, unless it is the title of a periodical.

Stover, M. (1993). Library users anonymous: Help for the obsessive bibliophile. *American Libraries 24*(4), 342-344.

Reference List

General Formats (DOI = Digital object identifier)

Periodical with DOI	Author, A. A., Author B. B., & Author, C. C. (1994). Title of article. *Title of Periodical*, *xx*, pp-pp. doi:xx.xxxxxxxxxx
Periodical if no DOI	Author, A. A., Author B. B., & Author, C. C. (1994). Title of article. *Title of Periodical*, *xx*, pp-pp. Retrieved from http://www.xxxxxx
Periodical (over six authors)	Author, A. A., Author B. B., & Author, C. C., Author D. D., Author E. E., Author F. F., et al. (1994). Title of article. *Title of Periodical*, *xx*, xxx-xxx.
Book	Author, A. A., & Author B. B. (2001). *Title of work*. Location: Publisher.
Book (over six authors)	Author, A. A., Author B. B., & Author, C. C., Author D. D., Author E. E., Author F. F., et al. (2001). *Title of work.* Location: Publisher.
Book chapter	Author, A. A., & Author, B. B. (2001). Title of chapter. In A. Editor, B. Editor, & C. Editor (Eds.), *Title of book* (pp. xxx-xxx). Location: Publisher.
Online document (website)	Author, A. A. (2001). *Title of work*. Retrieved month day, year, from source.

Examples

Books	
Single Author	Foster, R. J. (1994). *Prayers from the heart.* San Francisco, CA: Harper San Francisco.
Multiple Authors	Beck, C., & Sales, B. (2001). *Family mediation: Facts, myths, and future prospects.* Washington, DC: American Psychological Association.
	Ligon, M., Carpenter, K., Brown, W., & Milsop, A. (1983). *Computers in the world of business communications*. Hartford, CT: Capital Press.
Edited Book	Gibbs, J.T., & Huang, L. N. (Eds.). (1991). *Children of color: Psychological interventions with minority youth*. San Francisco, CA: Jossey-Bass.
Anonymous Book (no author listed)	*Merriam-Webster's collegiate dictionary* (10th ed.). (1993). Springfield, MA: Merriam-Webster.
Revised edition of a book	Rosenthal, R. (1987). *Meta-analytic procedures for social research* (Rev. ed.). Newbury Park, CA: Sage.
Multivolume Edited Work	Koch, S. (Ed.). (1959-1963). *Psychology: A study of science* (Vols. 1-6). New York, NY: McGraw-Hill.

Books, cont.	
Encyclopedia or Dictionary	Sadie, S. (Ed.). (1980). *The new Grove dictionary of music and musicians* (6th ed., Vols. 1-20). London, England: Macmillan.
Book Chapter from edited book	Bjork, R. A. (1989). Retrieval inhibition as an adaptive mechanism in human memory. In H. L. Roediger III & F. I. M. Craik (Eds.), *Varieties of memory & consciousness* (pp. 309-330). Hillsdale, NJ: Erlbaum.
Encyclopedia Entry	Bergmann, P. G. (1993). Relativity. In *The new encyclopaedia Britannica* (Vol. 26, pp. 501-508). Chicago, IL: Encyclopaedia Britannica.
Print Periodicals (Journals, Magazines, Newspapers) *Use doi of available*	
Continuous pagination	Mellers, B. A. (2000). Choice and the relative pleasure of consequences. *Psychological Bulletin*, *126*, 910-924. **doi:**10.1037//0033-2909.126.6.910
More than seven authors	Gilbert, D. G., McClendon, J. F., Rabinovich, N. E. Sugai, C., Plath, L. C., Asgaard, G., . . . Botros, N. (2004) Effects of quitting smoking on EEG activation and attention last for more than 31 days and are more severe with stress, dependence, DRD2 A1 allele, and depressive traits. *Nicotine and Tobacco Research, 6* 249-267. doi:10.1080/14622200410001676305
Magazine	Kandel, E. R., & Squire, L. R. (2000, November 10). Neuroscience: Breaking down scientific barriers to the study of brain and mind. *Science*, *290*(# if available), 1113-1120.
Newspaper	Schwartz, J. (1993, September 30). Obesity affects economic, social status. *The Washington Post*, pp. A1, A4.
Newspaper, no author	New Drug appears to sharply cut risk of death from heart failure. (1993, July 15). *The Washington Post*, p. A12.
Audiovisual Media – *additional examples podcast, television series, map, etc. may be found in section 7.07 of the 6th ed.*	
Motion Picture/Videotape	Scorsese, M. (Producer), & Lonergan, K. (Writer/Director). (2000). *You can count on me* [Motion picture]. United States: Paramount Pictures.
Television Broadcast	Crystal, L. (Executive Producer). (1993, October 11). *The MacNeil/Lehrer news hour* [Television broadcast]. New York, NY and Washington, DC: Public Broadcasting Service.
Music Recording	Shocked, M. (1992). Over the waterfall. On *Arkansas traveler* [CD]. New York, NY: PolyGram Music. (Date of recording if different from copyright date)
Audio Recording	Costa, P. T., Jr. (Speaker). (1988). *Personality, continuity, and changes of adult life* (Cassette Recording No. 207-433-88A-B). Washington, DC: American Psychological Association.

Online and Electronic Resources	
Online Journal, with DOI Online Journal, , without DOI – *use persistent link*	Terranova, A., Boxer, P., & Morris, A. (2008). Factors influencing the course of posttraumatic stress following a natural disaster: Children's reactions to Hurricane Katrina. *Journal of Applied Developmental Psychology, 30*(3), 344-355.doi: 10.1016/j.appdev.2008.12.017 Glass, K., Flory, K., Hankin, B., Kloos, B., & Turecki, G. (2009). Are coping strategies, social support, and hope associated with psychological distress among Hurricane Katrina survivors? *Journal of Social and Clinical Psychology, 28*(6), 779-795. Retrieved from http://libproxy.calbaptist.edu:2048/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=aph&AN=43294486&loginpage=Login.asp&site=ehost-live&scope=site
Webpage (no date)	Greater New Milford (Ct) Area Healthy Community 2000, Task Force on Teen and Adolescent Issues. (n.d.). *Who has time for a family meal? You do!* Retrieved from http://www.familymealtime.org/
Webpage (no author, no date)	GVU's 8th WWW user survey. (n.d.) Retrieved from http://www.cc.gatech.edu/gvu/user_surveys/survey-1997-10/
Email	Use in-text citations only. Do not list in the Reference List. Example for in-text citation: (V.G. Nguyen, personal communication, September 28, 1998)
Dissertation – *Additional Dissertation information in section 7.07*	
Dissertation - from ProQuest	Collier, P. E. (1997). *The pedagogical applicability of selected Broadway songs to Southern Baptist higher education classic voice study* (Doctoral dissertation). Retrieved from ProQuest Dissertations and Theses database. (UMI No. AAT9828749)
Dissertation (unpublished)	Wilfley, D. E. (1989). *Interpersonal analyses of bulimia: Normal-weight and obese.* (Unpublished doctoral dissertation). University of Missouri, Columbia.
Miscellaneous – *ERIC document citation depends on the type of work cited, i.e. conference proceedings, article, unpublished source, etc.*	
Educational Resources Information Center (ERIC)	Mead, J. V. (1992). *Looking at old photographs: Investigating the teacher tales that novice teachers bring with them.* Retrieved from ERIC database.(ED346082)

Parenthetical Citations (In text citations)

A typical citation of an entire work consists of the author's name and the year of publication. Use the last name only in both first and subsequent citations, except when there is more than one author with the same last name. In that case, use the last name and the first initial.

> Charlotte and Emily Bronte were polar opposites, not only in their personalities but in their sources of inspiration for writing (Taylor, 1990).

If the author is named in the text, then only the year is cited.

> According to Gerald Costello (1992), the masterpiece of Annie Dillard's *The Living* was its ability to ...

If both the name of the author and the date are used in the text, a parenthetical reference is not necessary.

> In a 1992 article, Costello compared Dillard's novel to another writer's masterpiece ...

Specific citations of pages or chapters follow the year.

> In *The Living*, "the firs grew up so densely that women had to press down their skirts and move sideways between the trunks" (Costello, 1992, p. 692).

When the reference is to a work by two authors, cite both names each time the reference appears.

> A recent study has found that first-generation college students are slightly less likely to graduate than second-generation college students (Pike & Kuh, 2008). Pike & Kuh (2005) also noted several societal experiences that affected college success.

When the reference is to a work by three to five authors, cite all the authors the first time the reference appears. In a subsequent reference, use the first author's last name followed by et al.

(meaning "and others"). When the reference is to a work by six or more authors, use only the first author's name followed et al. in the first and all subsequent reference. The only exceptions to this rule are when some confusion might result because of similar names or the same author being cited. In that case, cite enough authors so that the distinction is clear.

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Patterns of Byzantine intrigue have long plagued the internal
      politics of community college administration in Texas
      (Douglas et al., 1997).
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When the reference is to a work by a corporate author, use the name of the organization as the author.

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Retired officers retain access to all of the university's
      educational and recreational facilities (Columbia
      University, 1987).
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Personal letters, telephone calls, email, and other material that cannot be retrieved are not listed in References but are cited in the text.

```
J. Moore (telephone conversation, April 17, 1989) confirmed that
      the ideas...
```

Parenthetical references may mention more than one work, particularly when ideas have been summarized after drawing from several sources.

Multiple citations

List two or more works by the same author in order of the date of publication:

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(Gould, 1987, 1989).
```

Differentiate works by the same author and with the same publication date by adding an identifying letter to each date:

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(Bloom, 1987a, 1987b).
```

List works by different authors in alphabetical order by last name, and use semicolons to separate the references:

```
(Gould, 1989; Smith, 1983; Tutwiler, 1989).
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Biblical references

References to the Bible are usually done within the text and not listed in the bibliography. The reference should include the Book, chapter and verse; never a page number. Book names can also be abbreviated. If it is important to the text, then the version of the Bible should also be included. Spell out the version if the text is for general readers, but for specialists, abbreviations may be used.

Traditional Abbreviation

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Eccles. 12:12 (New International Version)
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Shorter Abbreviation

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Eccl 12:12 (NIV)
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References

Publication Manual of the American Psychological Association (6th ed.). (2001). Washington, DC: American Psychological Association.

Format Aids

Examples in this guide are not fully double-spaced. Headers were also enlarged for improved readibility. This was done to preserve space in the handout and authors should follow the APA manual when preparing manuscripts.