

ARC

Academic Resource Center
California Baptist University

Faculty Referral Form

Student Instructions:

Please make a tutoring appointment in the ARC, James 121 to address the topic described below by your professor. At the end of your tutoring appointment, have your tutor complete the bottom portion of this form. Once completed, submit this form to your professor. Tutoring appointments can be made in James 121 or by calling 951.343.4349. All appointments must be made 24 hour in advance.

Student's Name

Course Title and No.

Faculty Member Requesting Tutoring

Date

Please describe the specific topic that the ARC tutor should address:
(Completed by Faculty Member)

ARC Office Use Only:

Appointment Date: _____

Tutor's Name: _____

ARC Stamp: Do not stamp
until after the
tutee has met
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