



Letters of Recommendation

TO THE APPLICANT: Please submit two (2) letters of recommendation. One letter must be from a teacher or a counselor who is familiar with your academic progress and ability. A relative or a member of the faculty or staff of California Baptist University **MAY NOT** complete your letter or recommendation.

Please advise the individual completing the recommendation to address the following points in their letter:

- How long you have known the applicant
- Your relationship to the applicant
- Academic ability of the applicant
- Strength of character of the applicant
- Emotional maturity of the applicant
- Potential for success in college
- Overall strengths of the applicant
- Any weaknesses of the applicant

*It is important that the letter of recommendation be signed and dated by the author and that the applicant's full name is **CLEARLY printed in the opening** of the letter of recommendation.*

Upon completion of the letter of recommendation, have it mailed to:

California Baptist University
Office of Undergraduate Admissions
8432 Magnolia Avenue
Riverside, CA 92504