# Master of Science in Education: Educational Leadership for Public Institutions*
# Preliminary Administrative Services Credential

## Quick Look 2013-2014

**Length of Program:** 39 units (credential coursework-5 semesters part-time; master's degree-additional 2 semesters part-time)
**Approximate Cost:** $530 per unit; $20,670 plus $355 per semester general fee
**Program Starts:** Fall (September), Spring (January), Summer (May) as cohort forms
**Application Deadline:** Applications should be completed at least 30 days prior to the start of desired semester of enrollment
**Program Format:** Classes typically offered Monday through Thursday evenings at 4:30 and 7:00
**GPA Requirement:** 3.0. Low GPA may be overcome with satisfactory GRE or CSET
**Accreditation:** Western Association of Schools and Colleges (WASC), California Commission on Teacher Credentialing (CCTC)
Requirements and costs subject to revision without notice
*Students completing this degree will meet the requirements for the Preliminary Administrative Services Credential. Students who already have a master's degree may pursue the credential without the degree.

## Application Requirements

1. Application for admission with a $45 non-refundable graduate application fee
2. Bachelor's degree from a regionally accredited institution or the evaluated equivalency with a minimum GPA of 3.0. Applicants with a GPA below 3.0 may be considered for admission
3. Official sealed transcripts from all colleges and universities attended sent: *attention Graduate Admissions*
4. Three current, within one year, recommendations completed on forms provided from school administrators who can address your potential for success. Family members and friends may not complete recommendations
5. Comprehensive essay of at least 500 words, not to exceed 3 pages, that includes the following:
   - Purpose for entering the program
   - Experience in complex problem-solving situations
   - Experience working with diverse populations
   - Vision of educational leadership, including persons or books that have influenced this vision
   - Reasons for choosing to study at CBU
6. Current resume that includes all current and previous experience in education
7. Valid California Teaching Credential
8. Four years full-time credentialed teaching experience verified with form CL-41
9. Interview with program director
10. Acceptance by the Teacher Education Committee
11. An applicant whose first language is not English and/or does not have a degree from an institution where English is the primary language of instruction is required to demonstrate English proficiency by submitting a recent test score from Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS)

### Core

| | | | |
|---|---|---|---|
| EDU | 501 | Leadership, World Views & Contemporary Issues | 3 |
| EDU | 521 | Theories of Learning & Teaching **--OR--** | 3 |
| EDU | 542 | Models of Teaching | |
| EDL | 522 | Curriculum Theory & Development | 3 |
| EDU | 526 | Applied Educational Research | 3 |

### Specialization

| | | | |
|---|---|---|---|
| EDL | 530 | Introduction to Educational Leadership | 3 |
| EDL | 534 | Program Development & Evaluation | 3 |
| EDL | 556 | School Law & Finance | 3 |
| EDL | 558 | Governance, Policy & Community Relations | 3 |
| EDU | 544 | Personnel Leadership & Development | 3 |

### Capstone

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|---|---|---|---|
| EDL | 560 | School Site Leadership & Organizational Development | 3 |
| EDL | 580 | Fieldwork | 6 |

### Final

Choose one of the following options:

| | | | |
|---|---|---|---|
| EDU | 594 | Comprehensive Exam & approved elective | 3 |
| EDU | 596 | Research Seminar & Project | 3 |
| EDU | 596 | Research Seminar & Thesis | 3 |

**Total** **39 units**

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