Bachelor of Science in Nursing

Applicant Workshop

California Baptist University

School of Nursing
951-343-4700
nursing@calbaptist.edu

School of Nursing (SoN) Admission Process

1. Acceptance to California Baptist University as an undergraduate Pre-Nursing student www.calbaptist.edu/apply
2. **A complete SON online application packet consists of the following:**
   - ❑ Completed Online Application through www.nursingcas.org
     - Helpful tutorials on YouTube by searching NursingCAS
     - Each section of the online application has an instructions toolbar
     - Although some sections are not required by NursingCAS be sure to follow the Program Specific Requirements
   - ❑ Completed Program Specific Requirements
     - Complete a Conduct Clearance form for each college/university attended regardless of the amount of units completed or whether online or in person. The institutions will complete and return the form to the applicant so you may upload this form to the documents section. This form must be uploaded prior to the deadline so it is recommended that you begin this process early. For CBU students you only need to fill out the top portion of the form and then upload to NursingCAS. The SON will submit the form to CBU on your behalf to the Student Services office. DO NOT submit this form directly to the CBU Student Services office.
     - One copy of the notarized Release & Waiver form . This form must be notarized. A notary public is a person who you take this form to. They work in banks, postal stores and AAA. They will verify your identity with a government issued ID and then stamp your form or attach an additional form to it. You may use any official notary public to notarize this form. This form is used to request information from colleges & universities (not High School) you have attended as well as health information for clinical clearances. You will attach a copy of this form to each of your Conduct Clearance Forms that you send to institutions. This gives other institutions permission to disclose private information. Some intuitions may not require this form to complete the conduct clearance form. You will need to check with institutions on their requirements for completing this form. All applicants must upload a completed notarized form.
     - Two completed electronic recommendations submitted through NursingCAS
       - Recommendations must be from sources who can personally attest to your potential for scholarly and professional success. We highly recommend one academic recommendation and one work/volunteer recommendation. Personal recommendations are acceptable however family members may not complete recommendations. The first two recommendations received will be used. Others will not be considered.
     - Official PAX-RN test transcript sent directly to CBU via nlnonlinetesting.org. If you took the exam at CBU then your transcript will be on file and no further action is necessary.
   - ❑ Transcripts with posted grades through spring 2014
     - If work is in-progress during the summer 2014 this must be included on the transcripts and received by NursingCAS by the deadline. If prerequisite completion cannot be determined by transcripts then your application will be considered ineligible and be denied
     - For applicants with work in-progress during the summer 2014 semester, updated transcripts must be received by NursingCAS by September 15, 2014.
     - For more information about CBU transcript requests visit Inside CBU https://insidecbu.calbaptist.edu/ics/Academics/Transcript_Request.jnz
     - Be sure to include the NursingCAS transcript request form in addition to the university form
     - High School transcripts are not required

Application Filing Dates for spring 2015

Early application deadline: A completed file submitted by **8:59pm July 30, 2014.** Well-qualified early applicants that have a completed file (NursingCAS requirements, program specific requirements & transcripts received and PAX scores) may be notified and scheduled for an interview prior to those completing applications after July 30, 2014.

Final Deadline: by 8:59pm August 20, 2014

For applicants with work in-progress during the summer 2014 semester: Updated transcripts must be received by NursingCAS by September 15, 2014.

The deadline to submit your PAX exam scores if testing outside of CBU is by 8:59 July 30th for the early application deadline and 8:59pm August 20, 2014 for the final deadline. If testing at CBU the SON will have your transcript.

Eligibility

- You must have a minimum cumulative GPA of 2.7 at the end of the spring 2014 semester, not a projected GPA
- All prerequisites must be completed with a C or above by August 31, 2014 and verified on transcripts no later than Sept. 15, 2014.

Prerequisite Coursework

Completion of the following prerequisite courses (or their equivalent) with a minimum grade of "C" in each:

• English Composition	3 semester units
• Intermediate Composition	3 semester units
• Intermediate Algebra or Statistics*	3 semester units
• Oral Communications	3 semester units
• Lifespan Development	3 semester units
• Microbiology with Lab	4 semester units
• Fundamentals of Chemistry	3 semester units
• Organic and Biochemistry with Lab	4 semester units
• Human Anatomy & Physiology I & II with Lab	8 semester units

***for the fall 2015 application period and later only STA144 will be accepted**

PAX-RN Exam

- The PAX-RN exam is offered every application period.
- No minimum score is required
- You must be a currently enrolled or accepted pre-nursing CBU student to take the PAX exam at the SoN.
- PAX-RN test results are valid for one year only.
- Go to http://www.jblearning.com/catalog/9780763762711 to purchase the study guide

Registration for the PAX exam will be online only. **Registration will open May 14, 2014 at 9am** for those applying to the spring 2015 BSN program. Only eligible applicants should register for the exam. Eligibility is described above. If you register for the exam and do not meet the eligibility requirements for the BSN program, no refund will be issued. It is highly recommended that you view your spring grades and cumulative GPA prior to registering.

The PAX will be offered on Friday mornings at 8:30am at the School of Nursing Building computer lab, room 110 beginning July18, 2014 through August 15, 2014.

Space is limited for each testing date so it is recommended that you sign up early to secure your desired date. Once a test date is filled no other registration will be accepted for that date.

You may take the PAX at another location but must send the official transcript directly from NLN.

The Nursing Admissions Committee reviews all applicants and students are selected based on various criteria including:

- Science GPA-all attempts
- Cumulative GPA
- PAX Exam scores
- Recommendations
- Community service
- Hospital/health care experience
- Admissions essay and interview

We have more applicants for the BSN program than we have spaces available and we are very selective. We consider students with 12 completed units from CBU prior to enrolled CBU students and then we will consider non-CBU students. Although the minimum required cumulative GPA is a 2.7, the average GPA of the students accepted* to the Fall 2014 BSN program are as follows:

Cumulative GPA 3.5
Science GPA 3.26
PAX Test Verbal 67% correct

PAX Test Math 78% correct

PAX Test Science 68% correct

PAC Composite 127 Average

*****based on work completed through fall 2013. Statistic will be update in June after final transcripts are received for the spring 2014 semester.

- For students accepted for the fall 2013 Program
  - Average Science GPA 3.3
  - Average Cumulative GPA 3.5
  - TEAS test was used, no PAX data
- For students accepted for the spring 2014 Program
  - Average Science GPA 3.09
  - Average Cumulative 3.25
  - TEAS test was used, no PAX data

Customer Service
Check your application status online. To view the real-time progress of your file, login to your NursingCAS application and view QUICK STATUS menu. Please do not call or e-mail NursingCAS until you have read the instructions, checked your status online, reviewed your email account for any NursingCAS messages, and read the Frequently Asked Questions (FAQ's) section.

Note: NursingCAS processing may take up to five weeks after your application, transcripts, and payment is received. Your file will be considered if all documents are received by the deadline. Verification does not need to happen prior to the deadline to be considered for the program.

If you still have questions, contact NursingCAS staff. Provide your NursingCAS ID Number and name in all communication. Allow up to 3 business days for NursingCAS to respond to your inquiry. NursingCAS will only discuss an application with the applicant and the applicant's designated NursingCAS programs. **Staff will not discuss an application with a parent, spouse, relative, friend, or employer.**

NursingCAS Customer Service: (617) 612–2880
Hours:
Monday–Thursday (9:00 am–7:00 pm Eastern Time)
Friday (9:00 am–5:00 pm Eastern Time)

Mail documents to:
NursingCAS
P.O. Box 9201
Watertown, MA 02471
E-Mail nursingcasinfo@nursingcas.org.

Interviews/Notification
Not all qualified applicants will be called for an interview. We will be interviewing approximately 90 applicants

Email invitations for the interview/status of the application will be sent out on an on-going basis no later than **October 31, 2014.** Interviews will begin late-September.

What to expect if you are called for an interview

- Group interview with approximately 7-8 applicants
- Allow 1.5 hr
- Professional dress
- Short, concise answers
- Why do you want to be a nurse
- Tell us about your experience in nursing

Final notification letters for those interviewed will be sent approximately mid-November.

APPROXIMATE PROGRAM COST*	Program Start
TEXTBOOKS: Estimates based on previous semester, new books. **Does not included recommended text, only required. This is only for the first semester books, not the entire program.**	$1500.00
NURSING FEE/SEMESTER LAB SUPPLIES-1ST SEMESTER ONLY	$1500 $80
UNIFORMS (DEPENDS ON Quantity)	$200

NURSING SHOES	$60-$85.00
SIM Chart Info (software used throughout the program) Highly recommended having a laptop/desktop computer	$140.00/yr varies
WRISTWATCH WITH SECOND HAND	Varies
PHYSICAL EXAMINATION/ IMMUNIZATIONS (ANNUAL)	Varies
CPR CERTIFICATION (AS NEEDED)	Varies, $60
Health Records Online Storage BACKGROUND CHECK (ANNUAL)/ DRUG SCREEN (PER RANDOM TEST)	$95

*** In addition to tuition, registration and general fees. This is only an approximation-Costs may vary and change.**

Additionally you must have a valid driver's license, automobile and car insurance for traveling to and from clinical sites. Carpooling is not always possible so you must be able to provide your own transportation.

How long have you known the applicant? 1 years, 3 months
In what Capacity? Instructor/Professor

	Excellent 5	Good 4	Average 3	Below Average 2	Poor 1	Not Observed
Intellectual Ability	✔					
Written Communication Skills	✔					
Oral Communication Skills	✔					
Maturity	✔					
Adaptability	✔					
Team Skills	✔					
Dependability	✔					
Conflict Resolution	✔					
Interpersonal Skills	✔					
Awareness of Limitations	✔					
Reaction to Criticism						✔
Patient Interaction						✔
Overall Evaluation	✔					

Summary Evaluation:

✔ **Recommend without Reservation**

Recommend with Reservation

Do not Recommend

I do not waive my right of access to this letter of reference.

cbu | California Baptist University School of Nursing

Needed:

Baseline Computer Configuration (PC or MAC)

- Intel i5 Processor 2.2 or faster
- 4 GB RAM (Min) 8GB Recommended
- Video Card
- 500 GB or greater hard drive
- 8x R/W DVD/CR
- WIFI Capable
- Mouse (Wired/Wireless)

Mobile Device (Choose one)

- Android based devices - Android 4.2 or greater
- Apple iPhone/iPad iOS 7 or greater
- Mini-iPad preferred

Highly Recommended:

Windows Based System Software Recommendations

- Windows XP SP, Windows 7 (32/64 Bit), Windows 8
- Web Browser
  - Internet Explorer 9
  - Firefox (Latest stable version)
  - Chrome (Latest stable version)
- Java 1.7
- Adobe Flash Player v.12.0.0.70 or better
- Adobe Shockwave Player v.11 or better
- RealPlayer Cloud
- MS Office 2010 (Student Edition) or better

Macintosh Based System Software Recommendations

- OSX 10.7.3 or greater
- Web Browser
  - Safari (Latest stable version)
  - Firefox (Latest stable version)
- Java 1.7
- Adobe Flash Player v.12.0.0.70 or better
- Adobe Shockwave Player v.11 or better
- RealPlayer Cloud
- MS Office Home and Student 2011 or better

Additional Software Recommendations

- Adobe Authorware Player v. 7 or better
- Kindle for PC, Kindle for Mobile Devices
- Adobe Reader (Latest version)

Required:

Simchart

- Yearly purchase.
- Available at CBU Bookstore.
- Listed on all course syllabus as a required text

Livetext

- One time purchase
- Available at CBU Bookstore